

## Meeting : 1

A meeting of the IQAC : Code of Conduct was held on 05.12.2018 to discuss some issues related to College Rules & Regulations, Code of Conduct etc. Following members were present-

1. Pr. Bera
2. Mulra
3. Ritiparna Dasak (Dass)
4. Nityagopal Mohan
5. Sudon Shukla
6. Kanad D D
7. Dhl
8. J
9. Ratna Handi

Agenda 1 : Justification of holding separate meeting on Code of Conduct

Resolved that so far IQAC, in consultation with ~~the~~ Academic Council and Teachers' Council looked after the matters related to the rules and regulations and Code of Conduct. Accordingly trainees have been oriented about the same from time to time. As the trainees have to undergo B.Ed course for 2 years and duration of school internship has been increased up to 3 months as per the new syllabus, and the range of quality initiatives and monitoring the same have also been increased a lot, IQAC has decided to hold the meetings on Code of Conduct separately and meeting minutes of the said meeting to be recorded separately in a separate copy.

## Agenda 2 : classroom code

Resolved that it has been seen that the use of mobile phones extensively inside the classroom during teaching - learning. Academic Coordinator is requested to orient the trainees about the code of using mobile in the classroom. Academic Coordinator and Secretary, T.C. are requested to verify the existing code of conduct and report at next I&Ac meeting. ~~Enforce~~ Wearing college uniform is compulsory.

Misc -

a. Energy conservation policy and green initiatives are to be highlighted.

b. Some more <sup>songs for daily</sup> prayer may be added.

The meeting ended with a vote of Thanks to the chair.

Rituparna Dasak (Dasak)

05.12.2018

(Acting Coordinator, I&Ac  
in absence of Coordinator)



05-12-2018



A meeting of the IBAC: Code of Conduct was held on 19.06.2018 at the Principal's chamber at 3.30 p.m. to discuss some important matters. Following members were present -

1. Dr. Sarangi
2. Mitra
3. Rituparna Basak (Doraboi)
4. Nityajal Mansal
5. Sudon Shaha
6. Kanad
7. Rohit
8. R.
9. Ratna Handi

Agenda 1: Confirmation of the meeting minutes held on 04.12.2018

R. Read and confirmed

Agenda 2: To orient trainees about regularity and punctuality among trainees

R. It has been found that late <sup>and irregular</sup> arrival at the college is becoming very frequent. Academic Coordinator is requested to convene a meeting with student representatives and orient them about the same. In no circumstances late and irregular coming at the college will be accepted. In cases of long absence prior approval from the Principal is a must thing.

Wiser - NIL

Nityajal Mansal

19.06.2018

Coordinator, IQAC  
Siliguri B.Ed. College

Dr. Sarangi

19-06-2018

Principal  
Siliguri B.Ed. College

A meeting of UBA : Code of conduct was held on 02.07.19 in the Principal's room at 3 p.m. Following members were present:

1. Pr. Saranya
2. Maha
3. Rituparna Basak (Assistant)
4. Nityesha Mandal
- 5.
6. Sadan Shaha
7. Kanad Das
8. Pr.
9. Pr.
10. Ratna Handi

Agenda 1 : Confirmation of the meeting minutes dated 19.06.18

R. Read and confirmed

Agenda 2. Orienting the trainees about the college code of conduct

R. Resolved that trainees will be oriented about the college code of conduct as well as Rules and Regulation for their better understanding. Proper orientation should be done. Academic Coordinator is requested to look into the matter.

Wearing college uniform is compulsory.

Agenda 3 : Leave rules for teachers


Resolved that the university statute of WBUTTEPA has specific guidelines regarding the leave rules for teachers. That guidelines to be followed. Secretary, T.C. is requested to share the university statute among the teaching faculty.

Misc. : As per received suggestions, two more prayer songs are added. Cultural Committee must look into the matter that all trainees have to participate in the daily prayer.

The meeting ended with a vote of thanks to the chair.

Coordinator, IQAC  
Siliguri B.Ed. College

Nityajani Mondal

  
02-07-2019

Principal  
Siliguri B.Ed. College.



A meeting of IBAC: Code of conduct was held on 15.09.2020 via online mode at 7 p.m. Due to pandemic, no face-to-face meeting could be held. The meeting had only one agenda - To discuss about the online 4th Sem. Exam

Resolved that the trainees should be given proper training regarding the procedure of online examination as this is the first time that the trainees are appearing for online OBE Examination. Examination in charge will be Dr. N.G. Mondal and K. Dalta. They are requested to orient the examinees properly in this regard including code of conduct. Three separate mail ids to be created for examination purpose through which question papers and answer scripts will be shared.

Members are requested to sign when they will be available at the college.

Principal  
Siliguri B.Ed. College



*(Signature)*  
15-09-2020

Coordinator, IC  
Siliguri B.Ed. College

P.D.

A meeting of IBAAC: Code of conduct was held on 16.11.21 at 4 p.m. in the Principal's chamber. Following members were present:

1. Dr. Sonu
  2. Meha
  3. Ritiparna Barah (deputy)
  4. Ratna Homdi
  5. Nityogopal Mansu
  6. Sudesh Shaha
  7. Kanad
  8. Paul
  9. Mr.
- 16

Agenda 1. : Confirmation of the meeting minutes dated  
15.09.2020

R. Read and confirmed.

Agenda 2 : Maintaining code of conduct in New-Normal situation

R. Resolved that some flexibility should be there regarding ~~the~~ the college uniform now. Since personal hygiene and regular washing & cleaning are essential in this situation, trainees may wear dresses other than uniform also till further notification.  
Wearing ID card is mandatory.

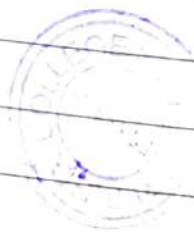
### Agenda 3: Participation in Co-curricular activities

R. Resolved that only selected co-curricular activities will be organized to prevent health hazards. Secretary, Tc was requested to prepare a modified list of activities maintaining COVID protocols.

Misc. : ~~RD~~ Henceforth IQAC and Grievance Redressal Cell will monitor activities related to code of conduct, rules & regulations etc. No grievance has been received so far.

The meeting ended with a vote of thanks to the chair.

Ritiparna Basak (Deshpande)  
16.11.21  
Coordinator, IQAC  
Siliguri B.Ed. College



P. Somu  
16-11-2021

Principal  
Siliguri B.ED. College



A meeting of IBAC: Code of conduct was held on 20.08.2022 at 4 p.m. in the Principal's room. Following members were present:

1. Prof. Sanyal
2. Maha
3. Rituparna Basak (Dassupt)
4. Ratna Handi
5. Nityajyoti Ghosh
6. Soumen Ghosh
7. Kamini Das
8. Prof.
9. Dr.
- 10.

Agenda 1: Confirmation of the meeting minutes dated 16.11.21.

R. Read and confirmed.

Agenda 2.: Framing of modified code of conduct

R. Resolved that with the ongoing changes in society and its reflection on our lives insist us to go for modification in code of conduct as well as rules and regulations. Hence, IBAC coordinator and Academic Coordinator are requested to frame a new code of conduct as well as rules and regulations and upload the same to the college website.

### Agenda 3: Regularity in attendance

Resolved that regularity in daily attendance is far from being satisfactory. Academic coordinator is requested to convene a meeting with student representatives to improve the situation.

In cases of severe default cases, parents may be contacted and concerned trainees be motivated.

Misc. • One copy of code of conduct to be shared among the trainees.

• So far no severe violation has not been noticed.

The meeting ended with a vote of thanks to the chair.

Rituparna Basak (Asst. Prof.)  
22.8.22

Coordinator, IQAC  
Siliguri B.Ed. College



Dr. Seema  
20-08-2022

Principal  
Siliguri B. Ed. College

A meeting of the IQAC: Code of Conduct was held on 20.08.2023 at 3 p.m. in the Principal's room. Following members were present -

1. Pr. Suman
2. Mrs. ...
3. Rituparna Basal (Dartap)
4. Ratna Homdi
5. Nityajyoti Marsal
6. Sudhin Ghosh
7. Kamalya Datta
8. ...
9. ...
10. S. Sakhya

Agenda 1. Confirmation of the meeting minutes dated 20.08.2022

R. Read and confirmed

Agenda 2. Framing of a modified Code of Conduct, Values & Ethics, Rules & Regulation for Stakeholders of the college

R. Resolved that IQAC coordinator be requested to frame a new guideline for the said purpose following the latest VGE guidelines, 2023 in this matter.

A copy of the same will be uploaded to the college website.

Agenda 3. Orientation of teachers and other stakeholders about modified code of conduct

Resolved that IQAC Coordinator, Academic coordinator and Secretary are requested to convene a meeting with stakeholder representatives regarding the modifications.

Agenda 4. Organizing programmes on value & ethics

Resolved that all faculty members are requested to prepare & place proposals for said programmes based on "Muh Pravahe 2.0..." Vhe Guidelines.

Misc. NIL

The meeting ended with a vote of thanks to chair.

Kalipara Basak (dsbhp)  
20.6.23

Coordinator, IQAC  
Siliguri B.Ed. College



P. Senar  
20-06-2023

Principal  
Siliguri B.Ed. College